

REGIONEWS

from the mountains to the coast

ELECTED OFFICERS

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Charlotte Chapter

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Blue Ridge Chapter

*indicates update/correction

COMMITTEES

Bylaws Open

Community Outreach
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Augusta Chapter

cont. to column 3, this page

FROM THE DIRECTOR

Thank you everyone for another wonderful Seminar! I had a great time!!! The Woodland nymphs from the Raleigh area will be back next year with a new theme!

I hope everyone is enjoying their summer. I have been stitching and relaxing before I have to move again.

We enjoyed having Karen Wojahn, National President, attending the seminar and the meetings.

I look forward to seeing everyone at the beach in October. We will be back at The Breakers for a Saturday night class and Sunday morning meeting.

Sandy Plain, Region Director

REGION MEETING

The annual Fall Region Board Meeting will be held on Sunday, October 28, 2007, at The Breakers, 2006 North Ocean Blvd., Myrtle Beach, SC, beginning at 10:00 AM. Sign-in and chapter sales will start at 9:30 AM. All members are welcome to attend.

Agenda items will include the election of officers, 2008 budget, and revised region bylaws.

The Region Board consists of the elected officers, standing committee chairs, and 2 representatives (president and region representative) from each chapter. Substitutes for the president or region representative may vote at a region meeting by providing written authorization signed by the chapter president. (A sample proxy form is available on the region website under "resources".)

Contact The Breakers at 800-390-4433 for room reservations. Ocean front double at \$69 (plus tax); ocean view at \$59 (plus tax); reference Carolinas Embroidery Guild.

NEWS FLASH

- Stitchin' on the Ridge 2008 see page 2
- Bylaws see page 3

COMMITTEES (cont.)

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RegioNews

Rita Ulam, Editor 39 Sorrento Blvd. Hanahan, SC 29406 843-764-0475 rulam33054@aol.com Magnolia Chapter

Sydney Mace, Ass't Editor

Website Coordinator Sydney Mace see under Secretary webmaster@yahoo.com

Nominating Committee
* Cissy B. Smith (2005-2007)
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803-396-1494
Jbsmith224@comporium.net
Piedmont Chapter

* Terry Belanger (2008-2009) 218 Midway Drive Pawleys Island, SC 29585 843-237-7477 tabsc@aol.com Chicora Stitchers Chapter

* Ann Blalock (2007-2009) see under Historian

*indicates update/correction

REGION DIGEST

MEMBERSHIP

Third quarter region dues of \$4.00 per member should be sent to Mary Edens, CAR Treasurer by October 15.

There are three chapters that are in the process of dissolving. That is very disheartening to those of us who work so hard to support EGA and perpetuate the art of needlework. The positive thing that could happen from this is that if any of the 3 chapters are geographically near your chapter you could personally invite these EGA members to join your chapter. That would result in a win/win for EGA.

To keep chapters from dissolving we all need to be constantly recruiting new members.

On the national level there is a new employee responsible for membership. She is Tonya Parks, Membership Coordinator, and she can be reached at national headquarters and by email at typarks@egausa.org.

If you have any membership questions or – such as wrong renewal dates and addresses – contact Tonya directly.

Susanne Osterberg, Region Membership Chair

STITCHIN ON THE RIDGE 2008

Once all the contracts are received, signed, and returned class pictures and information will be posted to the CAR website.

Until then, I am pleased to share with you that if all goes as planned it will be a hard choice choosing a class to take next year. All are spectacular!!!

Put the dates of June 6-8, 2008, on your calendar and spend some time visualizing yourself in one of these classes in next year:

Deborah Forney – *Gypsy's Butterfly* on canvas.

Deanna Powell – *Lavender Lace*, a beading piece.

Denise Harrington Pratt – *Summer Sampler Box* on linen.

Kay Stanis – *Dragonfly's Delight* a silk & metal piece on congress cloth.

Susanne Osterberg, Dean of Faculty

2008 REGION CHALLENGE

The topic for the 2008 Region Challenge is *Go for the Gold*, in keeping with EGA's 50th anniversary. This should be an original design or original interpretation that must be inspired by or relate to the theme. It can be

of any size, and in any medium that uses a threaded needle.

Completed pieces will be exhibited at the seminar, and ribbons will be presented for Teachers' Choices and Viewers' Choice.

EDUCATION

Would each chapter president please provide me with the name and contact information of your chapter's education officer or equivalent.

Group Correspondence Courses

Did you know that any member of Carolinas Region has the opportunity to take a GCC for free? The only costs to you are materials and the textbook.

We usually pick 3, and you can even have a say in what ones we will offer. I sent emails to all of our chapter presidents asking them to send to me by September 10 their chapter's top 3 picks for GCCs.

Several new ones you may want to consider are: *Beaded Nutcrackers, Sampling Needlepoint: Algerian Eye, More Options in Hardanger, Swiss Sampler.* Please check the EGA Education Catalogue, or look online for other choices.

(In the past we have offered: *Tiramisu*, *Color Play Crewel Choices*, *White Queen*, *Victorian Bonnet*).

Online and Needle Arts GCCs

If you would like to take a GCC, but don't have enough for a group, upcoming online offerings are: Sept.-Oct. 2007: "Beginner's Hardanger" and "Crewel Choices"; Nov.-Dec. 2007: "Oksana's Sampler" and "Florentine Christmas Ornaments". Also, *Needle Arts* will be offering "The Needle Is My Immortality" in the Sept. 2007 issue, and "Casalguidi and Lavender" in Dec.

EGA Scholarship Opportunities

Legacy Scholarship – for an EGA member to study the art of embroidery and preservation of heritiage of the art of embroidery. Awarded by Scholarship Review Committee. Deadline: Dec. 10, 2007. May apply online.

EGA Challenge Program 2008

"Challenge with a Twist" is for the needleworker who wants to try for the first time something other than predesigned projects, or the needleworker who has attempted an original project or two but would like some direction from a consultant. Deadlines for the 2008 challenge haven't been announced yet. If you are

interested, visit the EGA website often and watch *Needle Arts* for details about the 2008 challenge

Carolinas Region Gold Thread Award

Our region did not have a nominee for 2007. We encourage each of you to go back to your chapters and make plans on nominating a deserving member for 2008. Do it now. Don't wait until the May 1, 2008, deadline.

Karla Gee, Region Education Coordinator

COMMUNITY OUTREACH

Janine Bangs is the new Community Outreach Chair, replacing Mary Mahaffey. Janine wants to hear from all chapters about their outreach acitivities and needs. Her contact information is provided on page 1.

Outreach is any time a member or group of members go into the community and do "something" in the name of EGA, such as supporting a local charity, stitching at the local mall, and exhibiting at the local library.

To notify Janine about your completed outreach, you can use the EGA "Outreach Project Sharing Form" found at www.egausa.org/html/outreach.html, or your chapter's newsletter.

ATTENTION NEWSLETTER EDITORS

Please add Region Community Outreach Chair Janine Bangs to your sharing list in place of Mary Mahaffey (contact information on page 1 of this newsletter).

Effective immediately, please update your sharing list to delete Kathleen Rake and add the new EGA Newsletter Reviewer, Suzanne Kaye, 275 Puffin Court, Foster City, CA 94404-1318, ega.reviewer@gmail.com. Suzanne will accept newsletters via email.

REGION BYLAWS UPDATED

The region Bylaws have been updated and approved by National, and must now be approved by the region. This will be an agenda item at the Fall 2007 region meeting. A copy of this document was distributed to the chapter delegates at the June region meeting, and is also on the region website. (If your chapter wasn't represented at the June region meeting, a copy of the bylaws will be mailed to your chapter president soon, along with other materials from that meeting.)

Contact Region Secretary Sydney Mace if you need a copy of the revised bylaws, and/or the old document.

AROUND THE CAROLINAS REGION

Mall Stitch-Ins. Chapters which reported on their participation in the EGA nationwide stitch-in are:

Florence Area at the Magnolia Mall, Laurel at Blue Ridge Mall, Magnolia at A.C. Moore's and Michaels, Piedmont at Crabtree Mall. (Ed. Note: this information was taken from chapters' newsletters. If your chapter participated, and isn't listed here, please provide details for the Fall 2007 issue.)

Augusta Chapter will be piloting Margaret Kinsey's *Aubergine Butterfly* next March. This piece is a study in silk and metal, at a basic skill level.

Blue Ridge Chapter is using printed chapter business cards as a recruiting tool.

Cardinal Chapter is using its \$100 education grant from the Carolinas Region towards the class fee for the *Options in Hardanger GCC*.

Charlotte Chapter welcomed 5 new members in June. A sampler group within the chapter is working on *The Sampler Workes* designed by Page Dorsey. To view this lovely piece, go to www.wyndhamneedleworks.com, click on "Charts", then on *The Sampler Workes*.

Chicora Stitchers will finish up around-the-world-institches this fall with Mountmellick, an Irish whitework, and Tunisian embroidery.

Gifted Hands Chapter plans to have a booth at Lazy Days. This is an annual street fair in Cary, NC. As part of this EGA outreach, the chapter will display the "Hearts" collection on loan from National EGA.

Gold Needles Chapter will enjoy a wide variety of programs from now through early 2008: silk paper making, Casalguidi bauble, zigzag netted bracelet designed by Diane Stavola, and Betty Chen Louis's Japanese ribbon pocket. In commemoration of the chapter's 25th anniversary, member Rachel Whittington designed a lovely tool case.

Piedmont Chapter is working on an ornament to kit for a Preservation Blandwood fundraiser. A national historic landmark located in Greensboro, N.C., Blandwood was created in 1846 as the home of NC Governor Morehead. It is considered the oldest standing example of Italianate architecture in the U.S.

Tryon Chapter will have a Day of Stitching in Beaufort, NC. The outing will include a tour of the historic graveyard, lunch at a waterside restaurant (Ed. Note: sigh!), and a stitch in at the Beaufort Historial Society.

Awards and Achievements

Congratulations to all those mentioned below who have been recognized for their achievements in needlework. You are inspirations to all of us.

SALEM FAIR WINNERS

Sue Gross and Ruth Sell of the Blue Ridge Chapter were winners at this year's Salem Fair. Sue placed 1st in Cross Stitch Sampler and Cross Stitch Christmas; 2nd in Miscellaneous quilts, and 1st, Champion, and Best in Show for a needlepoint piece. Placing 1st in Pulled Thread and for a framed picture on linen, Ruth also placed 3rd for a Hardanger piece and Silk Ribbon Embroidery.

TRYON CHAPTER MEMBERS WIN RIBBONS

Members of the Tryon Chapter won ribbons for the dolls and bears they created for the Salvation Army. Prettiest Doll: 1st place to Ilone Barkley and 3rd place to Jean Boyd; Most Original: 3rd place to Lore Lee McNellis; Best Workmanship: Joan Valentine; Best All-Around to Kris Cooke.

2007 SEMINAR CHALLENGE

Once again the challenge entries and artists astonished us all with their ingenuity, originality, creativity, artistry, skill, and just plan beautifulness.

From the teachers, Karla Gee's and Carolyn Webb's choices were Diane Stavola for her canvaswork quilting piece *It Isn't Easy Being Green Too*. This was also EGA National President Karen Wojahn's choice. Ann Strite-Kurz' choice was Kathryn Narron's piecing and appliqué work *Witch's Makeup Table*. People's choice was Kathryn's beaded/stitched *First Bloom*.

(This year all entry forms were kept in sealed envelopes, and each piece was randomly assigned an identification letter. The envelopes were unsealed during the Saturday evening get together, at which time the artists' names and winning entries were revealed.)

2007 CRESS AWARDS

Two Carolinas Region Embroidery Study Scholarships were awarded this year, in the amount of \$200 each. Susanne Osterberg (Laurel Chapter), will apply her award towards classes in design and color that she needs for her EGA judging certification. Diane Stavola (Blue Ridge Chapter), is taking a City & Guilds design class called "Creative Sketchbooks"; she is working on her EGA Master in Design.

DIANE STAVOLA RECEIVES 2007 PENNY EVANS MEMORIAL SCHOLARSHIP

The scholarship is for EGA members for an embroidery related class, study project, or similar education offering by EGA, The Royal School of Needlework, or the City and Guilds of London Institute in the U.S. or the U.K. Diane will apply her scholarship to City and Guilds courses. (Awarded by the National EGA Scholarship Review Committee.)

2007 BOBBY PILLING, $2^{\rm ND}$ PLACE AWARD GOES TO KARLA GEE, DIANE STAVOLA, JOAN ALLEN & ROBERTA ANDERSON FOR FUSION

For the second year in a row, members of the Carolinas Region place in the top 3 for the Bobby Pilling Award. Congratulations to Karla, Diane, Joan, and Roberta, all members of the Blue Ridge Chapter. This award is presented to EGA members for an original piece of needlework that "goes outside the lines."

TOOTING YOUR OWN HORN

The principal sources for the information about awards and achievement (above) were chapters' newsletters. We encourage (nay, plead with) all region members to contact the assistant editor of this newsletter with details of their needlework awards and achievements. Our awards and achievements deserve publicity. Many of us are shy about "tooting our own horns", but we say, "Get over it!"

2008-2009 SLATE OF OFFICERS

The Region Nominating Committee will be selecting a slate of officers to stand for election in November 2007 for the 2008-2009 term for Region Director, Assistant Region Director, and Treasurer. Contact any member of the Region Nominating Committee listed on page 1 of this issue. All 2006-2007 incumbents are eligible for reelection.

NATIONAL NOTES

GUIDELINES FOR CHAPTER ORGANIZATION

This manual has been extensively revised effective June 2007. Please discard any old copies, and begin using the new version now. This 46 page document is available for download at www.egausa.org/html/forms.html, under "Manuals" on the right side. Or, contact EGA HQ for a copy.

NATIONAL DUES DEADLINE

Please make sure that your membership officer is aware that the 4th quarter renewal information will be sent out around October 3. Questions or problems should be referred to EGA Membership Coordinator Tonya Parks at typarks@egausa.org.

EGA TO BE ON ANTIQUES ROADSHOW

Antiques Roadshow has filmed the EGA collection, and will air "Early American Embroidery" on a date to be announced.

GRANTS RECEIVED BY EGA

EGA has been awarded grants of \$21,216 and \$15,000 from the Kentucky Arts Council and the City of Louisville

respectively. The Arts Council grant is unrestricted. Of the City of Louisville's grant, \$10,000 must be used for audience development and \$5,000 for general exhibit support. Congratulations to Anita Streeter on these achievements. Adapted from an article in the July 2007 issue of the Tennessee Valley Region newsletter.

REVISED MEMBERSHIP FORMS & CHAPTER OFFCERS' REPORTING FORM

Please make sure your membership officer knows about the new forms now available from the EGA website at www.egausa.org/html/forms.html under "Chapters". Your chapter should begin using these 6 new forms immediately.

EGA HEADQUARTERS

The Embroiderers' Guild of America, Inc. 426 West Jefferson Street Louisville, KY 40202-3202 502-589-6956 telephone 502-584-7900 fax www.egausa.org

| CALENDAR | |
|------------------------|------------------------------------|
| Carolinas Region | |
| Oct. 27, 2007 | Education opportunity |
| | Myrtle Beach, SC |
| Oct.28, 2007 | Annual Region Meeting |
| | Myrtle Beach, SC |
| June 6-8, 2008 | Region Seminar |
| • | Ridgecrest, NC |
| May 28-30, 2009 | Region Seminar |
| June 3-6, 2010 | Region Seminar |
| National Seminar | |
| Sept. 2-8, 2007 | That Needlin' Town, Chicago, IL: |
| _ | Great Lakes Region, host. |
| Aug. 31- Sept. 5, 2008 | Golden Gala, Louisville, KY |
| Oct. 2-9, 2009 | Bridges to Stitching, Pittsburgh, |
| | PA; Mid-Eastern Region, host. |
| Sept. 5-10, 2010 | San Francisco, CA; Greater Pacific |

National Awards/Scholarships/Grants

| National Awards/Scholarships/Grants | | |
|-------------------------------------|---|--|
| Dec. 10, 2007 | Application deadline for Legacy | |
| | Scholarship | |
| Feb. 15, 2008 | Deadline for entries for Bobby | |
| | Pilling Awards | |
| Mar. 23, 2008 | Entry deadlines for 19 th National | |
| | EGA Exhibit | |
| April 1, 2008 | Application deadline for Mary- | |
| | Dick Digges Scholarship | |
| April 2, 2008 | Application deadline for Penny | |
| | Evans Memorial Scholarship | |

Region, host.

| April 14, 2008 | Application deadline for Marjorie |
|----------------|-----------------------------------|
| | Jones Scholarship |
| May 1, 2008 | Nomination deadline for Gold |
| | Thread Award |
| May 31, 2008 | Application deadline for EGA |
| | Research Fellowship Program |

NEWSLETTER INFORMATION

The Carolinas Region, EGA, publishes *RegioNews* quarterly. Standard practice is to distribute it to all chapter presidents, region representatives, and newsletter editors in the Carolinas Region. It is also available free to all region members through the region website in the section "members only".

Chapter newsletter editors: Remember to share information from this newsletter with your members through your chapter newsletter.

The next publication deadline is **November 1, 2007** for the fall issue.

Advertising is accepted for 1-year (4 issues) intervals at various rates. Contact assistant editor Sydney Mace for details (see page 1 for contact information).

Subscriptions are \$6.00 a year. Send requests and checks, payable to **Carolinas Region EGA**, to the *RegioNews* assistant editor Sydney Mace (see page 1 for address).

Reprint information: All EGA chapters have permission to reprint any material found herein except items that are marked with a copyright notice.

Carolinas Region EGA Board

Meeting Minutes June 1, 2007

Opening. Region Director Sandy Plain called the regular meeting to order on Friday, June 1, 2007, at the Ridgecrest Conference Center, Ridgecrest, NC.

Present. Region Director Sandy Plain, Assistant RD Katrina Lawrimore, Treasurer Mary Edens, Secretary/Website Coordinator Sydney Mace, Education Coordinator Karla Gee, Membership Chair Susanne Osterberg, Outreach Chair Janine Bangs, Nominating Committee Member Terry Belanger.

Chapter members: Aiken Stitchin' Belles-3, Augusta-6, Blue Ridge-2, Cardinal-3, Charlotte-3, Chicora Stitchers-2, Florence Area-2, Gifted Hands-2, Laurel-4, Millwood-1, Piedmont-2, and Tryon-1.

Chapters not represented were: Danville, Draper's Meadow, Golden Needles, Low Country, Magnolia, Needle Gems, Scotch Bonnet, Spartan Samplers, Star Stitchers, Tar River, and Up Country.

Quorum. There being representatives from 12 chapters in attendance, a quorum was present.

Minutes. Upon motion made by Caroline Doerr, and seconded, the minutes of November 12, 2006, were approved

Treasurer, Mary Edens. Upon motion made by Lynn Tesch, and seconded, it was voted to accept the treasurer's report as follows: Checking account: January 1, 2007, beginning balance was \$24,077.69, plus receipts of \$1,403, less disbursements of \$1,584.39, results in May 30 balance \$23,896.30. Other assets as of May 30: CRESS Fund (Dreyfus investments) \$16,849.80, Time Deposit \$7,589.51 Total assets at May 30: \$40,746.10.

Seminar, Katrina Lawrimore. About 60% of this year's 70 participants are taking classes. The cancelled class had no effect on the outcome. Receipts total about \$8,800. Connie Miller, Charlotte Chapter, is this year's winner of the Roxie Hodgkin Scholarship.

Future seminar dates are: June 6-8, 2008; May 28-30, 2009 (this is a change); June 3-6, 2010.

Membership, Susanne Osterberg. Region membership was 614 at the end of the first quarter, down 7 from October 2006. The two largest chapters have memberships of 62 and 58.

One or two chapters are still sending region dues to the previous treasurer, and some are still paying \$5 per member.

Tonya Parks is now the membership staff at HQ. The quarterly membership renewal information is being sent to chapter presidents from national. Due to recordkeeping problems, first quarter renewal deadline was extended to coincide with the 2nd quarter's due date.

If their final paper work is in order, Sandy reported that the dissolution of three Carolinas Region chapters – Danville, Drapers Meadow, Needle Gems – will be decided at the August 2007 national board meeting.

Website Coordinator, Sydney Mace. The website experienced more than 2,700 visits since its inception in October 2004; more than 400 so far this year. Updates and new features have been added periodically.

Education, Karla Gee. Total registration for the three 2007 GCCs are: *Beading Color Play*-15, *Crewel Choices-7*, *Tiramisu-*16. GCCs were discussed in general terms. The subsidy for the fall educational opportunity was discussed. National expects to publish a bi-annual supplement to the education catalog.

Any region member who is interested in teaching the "educational opportunity" at the fall region meeting is asked to contact Karla.

All Carolina Region chapters were requested to provide Karla with the name and contact information of their education coordinator or equivalent.

Information about national education grants, scholarships, and similar opportunities will be summarized in the region newsletter.

Outreach. Sandy introduced Janine Bangs, recently appointed Outreach Chair, succeeding Mary Mahaffey.

RegioNews, Sydney Mace. The Winter and Spring 2007 issues were published in January and April respectively. Each issue was sent to about 120 region and national addressees, either by hard copy or email.

Bylaws, Sandy Plain. Sandy reported that the revised Carolinas Region bylaws were approved by National, and can now be submitted to the region board for consideration at our annual meeting in October 2007.

Slate of Officers 2008-2009. Nominations are needed for region director, assistant region director, and treasurer.

National EGA President. Sandy welcomed and introduced President Karen Wojahn, who shared the following:

- Membership recordkeeping has made great strides since Tanya Parks joined the staff.
- Pictures on the national website provide a wonderful view of the new HQ facility.
- Ways to participate in the 50th anniversary of EGA's founding will be provided later in 2007.
- There is an area on the national website for chapters/regions to list their fund raising projects.
- It is important that chapter presidents read the presidents' mailings and *Needle Arts* magazine for information about national board activities and decisions, the national seminar, educational scholarships, new GCCs, and so on.
- Members should visit the national website often. It is expanding, as well as becoming more user friendly.
- Diane Stavola, Blue Ridge Chapter, has been awarded the Penny Evans Memorial Scholarship. (This scholarship is for an EGA member for an embroidery related class, study project, or similar education offering by EGA, The Royal School of Needlework, or the City and Guilds of London Institute, in the U.S. or the U.K.)

Sandy thanked Karen for attending our seminar and speaking at the region meeting. She then presented Karen with a gift and card which read, in part, "To commemorate your visit we are presenting you with a wooden case for your BLT ("best laying tool"). It was hand carved expressly for you . . . from Brazilian tulipwood, a member of the rosewood family."

Region Director, Sandy Plain

Region notes.

- The annual fall region meeting will be Sunday, October 28; an educational opportunity is planned for Saturday evening, October 27.
- 2. Revised region by-laws, and possibly revised region policies and procedures, will be submitted for approval at the fall region meeting.
- 3. The region executive committee agreed that 100% of the proceeds from the 2007 opportunity baskets will be donated back to the submitting chapters.
- 4. Outreach certificates were presented to the Augusta Chapter in recognition of their youth outreach programs.
- 5. Various attendees described recruiting tools, activities, and other outreach endeavors, such as bookmarks, notices in newspapers, Girl Scout classes, signs.

National notes.

- 1. All chapters are encouraged to participate in the national "Stitching in the Mall" on July 20/21, and to provide feedback to national.
- 2. Color pictures for the 2008 Golden Gala national seminar will be available on the EGA website in September 2007. Early registration will be open to all EGA members from August 31-Sept. 5.

Next meeting. The next meeting will be held at 10:00 AM on Sunday, October 28, at The Breakers, Myrtle Beach, SC.

Adjournment. The meeting then adjourned.

Respectfully submitted,

Sydney Mace Secretary

from the mountains to the coast

Carolinas Region, EGA Sandy Plain, Region Director

Sydney Mace, Assistant Editor 1075 Maplewood Court Hendersonville, NC 28791

First Class Mail



The Embroiderers' Guild of America, Inc.

~ fostering the art of embroidery and a passion for needlework ~

EGA Chapter Reporting Requirements

ATTN: Chapter presidents, region reps, and editors: it is your responsibility to be sure your membership officer, secretary and treasurer know when and where to send these items.

| WHAT | WHEN | WHERE |
|---|-------------------------------|------------------------------|
| Minutes of board and general meetings (unless | Within the month | Region Director |
| included in the chapter's newsletter) | | |
| Membership roster | By January 15 | Region Director |
| | | Region Membership Chair |
| National dues and membership information, quarterly | By January 15, April 15, July | National Office |
| | 15, October 15 | |
| Region dues and membership information, quarterly | Same time as sent to National | Region Treasurer |
| Chapter Newsletters | When sent to members | Region Director |
| | | Assistant Region Director |
| | | EGA Newsletter Reviewer |
| | | RegioNews Editor |
| | | Outreach Chair |
| EGA Chapter Officer Change list (EGA Form) | Within 2 weeks of election | Region Secretary |
| Education questions/information | As needed | Region Education Coordinator |
| Annual chapter report | By December 15 | Region Director |
| Annual financial report | By February 15 | Region Director |
| | | EGA Treasurer |